



PARENTS TEACHER'S ASSOCIATION (PTA)

Rising Star Children Academy – An International School

CBSE Affiliation No.: _Under Process_____

Parents Teachers Association (PTA) Constitution / Guidelines

Date of Adoption: **28th May 2025**

1. Preamble / Introduction

The Parents Teachers Association (PTA) of Rising Star Children Academy – An International School is formed to promote cooperation between parents and teachers for the betterment of students' academic progress, discipline, character, and holistic development.

2. Objectives

1. To promote mutual understanding and cooperation between parents and teachers.
2. To work for the welfare of students and the school.
3. To assist the school in achieving high academic standards and discipline.
4. To provide a forum for parents and teachers to discuss matters relating to the educational and overall development of students.
5. To encourage participation of parents in school activities.

3. Membership

Who can be a member: All parents/guardians of current students and all teachers of the school.

Automatic Membership: Membership is automatic and free of cost

Rights of Members: Voting in PTA meetings, eligibility to contest for executive roles, and the right to raise issues related to students' welfare.

4. Structure of PTA

General Body

All parents and teachers.

Executive Committee (As per norms)

Address: Ferreira do Amaral street 83, Ingombotas, Luanda, Angola
www.rsca-edu.com, Email : info@rsca-edu.com Mobile : +244 938823388



President (Parent): Mr. Salim Charania
Vice President (Teacher): Ms. Imrana Shad
Secretary (Parent): Ms. Asmita Kanani
Joint Secretary (Teacher): Ms. Benish Adil
Treasurer (Parent): Mr. Satyam Shaw

Parent Members:

1. Ms. Jaysheela Gogulapati
2. Ms. Nausheen Halani
3. Mr. Pavaj Raj
4. Mr. Harish Kumar Gopal
5. Mr. Waqash Bati
6. Mr. Amir Ahmed
7. Mr. Bagdiwala Mohammad Nakib

5. Meetings

General Body Meetings: At least twice a year.
Executive Committee Meetings: At least once every quarter.
Quorum: Minimum 1/3rd of members for validity of decisions.

6. Roles & Responsibilities

President: Leads meetings and represents PTA.
Secretary: Maintains records, circulates notices/minutes.
Treasurer: Maintains accounts
Members: Assist in school events and act as a bridge between parents and teachers.

7. Code of Conduct

1. PTA shall not interfere in day-to-day school administration.
2. PTA shall not be a platform for individual grievances.
3. PTA must work collectively for the welfare of the entire student community.
4. PTA shall maintain transparency in communication and decisions.

8. Finance (Optional Section)

PTA maintains funds used only for student welfare and school development.

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Proper audited accounts maintained annually.

9. Amendments

The Constitution can be amended in a General Body Meeting with 2/3rd majority approval.

10. Signatures



Principal (Ex-officio Patron of PTA)

President (Parent Representative): Mr. Salim Charania

Vice-President (Teacher Representative): Ms. Imrana Shad